



American Society of Military Comptrollers

Southside Virginia Chapter
P.O. Box 5417
Fort Lee, Virginia 23801-0417

2023-2024 Southside Virginia ASMC

Executive Board and Committee Chair Meeting

Date: Thursday, February 2, 2023

Time: 1130 hrs.

Location: MS TEAMS

Agenda: Monthly Executive Board and Committee Chairperson Meeting

Attendees: Nisha Dowdell (President), Cathy Dale (Vice President DCMA; Community Service), Marina Goode (Vice President DeCA; Charter Competition Chair), Megan Truong (Vice President CASCOM), Monica Rakes (Treasurer), Lisa Headrick (Secretary), Yoenid Gordon (Newsletter/Publicity Chair; Webmaster), Mark Patterson (Membership Chair; Ways and Means Chair), Shanna Burnett (Scholarships & Awards Chair), and Wanda West (Programs Chair).

Not in attendance were Shea McCullough (Vice President DLA), Simone Woodford (Vice President IMCOM), Vacant (President-Elect), and Vacant (Education & Training).

GENERAL AND NEW BUSINESS

- **Chapter Website Link to National Website.** Marina advised that we are still waiting for FY23 criteria to be posted on the National website so Yoenid Gordon can add the link to the chapter website for member access.
- **Survey.** Results from the National ASMC survey still have not been published. Nisha wasn't able to inquire on the status with Mr. Rich Brady since he didn't make the chapter holiday party in December. Nisha agreed to reach out to Astrid for a status.
- **Treasurer (Monica Rakes)** – \$322 was received for membership dues in January. Our current balance is \$11,498.15. Yoenid Gordon sent an invoice requesting \$212 reimbursement for website renewal and Nisha Dowdell will be sending receipts for reimbursement of expenses for the 19 January program.
 - Annual Audit. Monica suggested Vice-Presidents (VPs) canvas their organizations to establish a list of CPA-certified individuals to conduct the annual audit for the chapter. Monica will send an email and have VPs respond with a list.

COMMITTEE CHAIRS

- Competition (Marina Goode) – No updates to report.
- Programs (Wanda West) – Nisha was pleased with the turn out for the 19 January 2023 program. She also welcomed Meghan Truong as a potential Vice President for CASCOM. Nisha Dowdell is scheduled to present chapter training on 23 February 2023.
- Newsletter/Publicity/Webmaster (Yoenid Gordon) – Yoenid asked for speaker and topic information so she can update the website, newsletter and to create flyers for the Mini-PDI. If anyone took pictures at the 19 January program, please send them to Yoenid so she may post on the website and newsletter. Also, Yoenid asked for input to the newsletter from anyone with a member to highlight or any other noteworthy news. Yoenid requested VPs to have members of their organization follow the chapter on Linked-In.

- Scholarship and Award (Shanna Burnett) – The deadline for scholarship submissions is 1 April, 2023. Yoened, Marina, and Meghan volunteered to review and rate scholarship applicant packages. The scholarship is open to all graduating high school seniors within a 50-mile radius
- Community Service (Cathy Dale) – Cathy will send 25 February 2023 “Feed the Hungry” information so Yoened so she may create a flyer.
- Membership (Mark Patterson) – A couple of new membership applications were received when they were distributed during the 19 January 2023 program. Mark asked Vice Presidents to advertise ASMC membership benefits to non-members in their organizations.
- Ways and Means (Mark Patterson)
 - Paint Night. Yoened Gordon advised that Slingshot RVA is under new management and they will no longer allow us to host the event there without payment. Yoened will be looking for a new venue that will not cost money. Shanna suggested contacting Caesar’s Ristorante at Rivers Bend as a potential location.
 - NASCAR. Mark is waiting for confirmation on support for the upcoming NASCAR race in early April.
 - Flying Squirrels Concession. Mark was contacted about working concessions at the flying squirrels game. They are looking for commitment for a one week time period.
- Education & Training, Mini-PDI (Vacant) – Nisha commended Mark for confirming two speakers (Ms. Riesbeck and Ms. Frey) and Shea McCullough (Jason Buys) for confirming one speaker for the upcoming Mini-PDI. Lisa will send chapter Mini-PDI theme options to be voted on by Board/Committee members. Cathy will reach out to Dr. Wilcoxon, DCMA Comptroller, as a potential speaker.
 - Lisa will create a task list and schedule weekly Mini-PDI planning meetings to help us prepare for the event in the absence of a Program Chair, beginning next Thursday.
 - Nisha announced Redstone Arsenal will be hosting a Mini-PDI with the potential of earning 7 CETs on 16 February 2023.

The meeting adjourned at 1230 hrs. The next meeting is scheduled for March 2, 2023.

Nisha Dowdell
 Southside VA Chapter ASMC, President

Minutes were prepared by Lisa Headrick, Southside VA Chapter ASMC, Secretary