



American Society of Military Comptrollers

Southside Virginia Chapter
P.O. Box 5417
Fort Lee, Virginia 23801-0417

2023-2024 Southside Virginia ASMC

Executive Board and Committee Chair Meeting

Date: Thursday, November 3, 2022

Time: 1131 hrs

Location: MS TEAMS

Agenda: Monthly Executive Board and Committee Chairperson Meeting

Attendees: Nisha Dowdell (President), Steve Orth (President-Elect), Simone Woodford (Vice President IMCOM), Yoenid Gordon (Vice President DeCA; Newsletter/Publicity Chair; Webmaster), Shea McCullough (Vice President DLA), Monica Rakes (Treasurer), Mark Patterson (Membership Chair; Ways and Means Chair), Jennifer Gephart (Mini-PDI Chair), Marina Goode (Charter Competition Chair), and Shanna Burnett (Scholarships & Awards Chair), Wanda West (Programs Chair)

Not in attendance were Cathy Dale (Vice President DCMA; Community Service), Lisa Headrick (Secretary), and Vacant (Vice President CASCOM),

GENERAL AND NEW BUSINESS

- **Chapter Website Link to National Website.** Marina Good informed us the FY23 criteria wasn't posted on the National site, and Yoenid Gordon said she was waiting for the new criteria before she updates our local website.
- **Survey.** Yoenid Gordon researched options for a survey on our website, and reported that we can post a survey that asks for ranking from 1 – 5 at no cost. If we want a survey that allows comments, there would be a nominal fee (she said about \$30). This is on pause pending on results of the recently-conducted survey on the National website. The Board decided to wait until December to bring this to a vote and finalize.
- **Speaker Solicitation.** The Board discussed upcoming speaker needs for November, February and April. Shea McCullough asked what CETs a presenter gets and was told they get two CETs for making a presentation. Wanda West asked everyone to let her know who might be interested and she will issue a formal invitation. Yoenid Gordon asked to be kept informed so she could prepare flyers and promote it on the website. The Board didn't make a decision about direct solicitation to members.
- **AGA Virginia Peninsula Co-Sponsor Mini PDI.** Jennifer Gephart said the AGA Peninsula Chapter is interested in doing a two-day virtual event. We discussed whether local leadership would be open to a two-day event, and also brought up other questions about cost and share of revenue. Jennifer Gephart and Mark Patterson will arrange a call with the representative from the AGA on Monday, November 7, 2022 and try to get the answers we need to make a decision. The Board decided to let them make a decision on Monday as to whether we want to continue trying to coordinate a co-sponsored event. If they decide no, we will move forward with planning our own event for March 16, 2023, possibly at the Lee Club. Actions: Jennifer Gephart and Mark Patterson meet with the AGA representative on November 7, 2022 to get information we need to make a decision. Actions: If Monday's meeting results in a "no", Yoenid Gordon and/or Mark Patterson will contact the Lee Club on Tuesday to get details on use of their space for the March 16, 2023 event. The Board will decide on a budget after receiving more information on possible expenses. Actions: If Monday's meeting results in a "yes" to continue trying to co-sponsor, Vice Presidents need to find out if leadership will support a two-day event.

- **Treasurer (Monica Rakes)** – The current balance in the draft account is \$11,174.75, and October’s activity included the \$1,300 payment from NASCAR, and refund of \$240 from the bowling alley for the canceled event. The Board needs to authorize a budget for the Mini-PDI event at the Lee Club.

COMMITTEE CHAIRS

- Chapter Competition (Marina Goode) – We are 20% through the year. She pointed out that extending the Mini-PDI to a two-day event would only net us 25 more points.
- Programs (Wanda West) – We need a speaker for November. We won’t have a speaker in December due to the Holiday party. We have a speaker scheduled for January. If anyone has a contact that might be interested in presenting, see if they are interested in February or April.
- Newsletter/Publicity/Webmaster (Yoenid Gordon) – Yoenid Gordon reminded Nisha Dowdell she would need a President’s message for the newsletter. She asked if anyone had any FM-related articles to share the link so she can review it and put it in the newsletter.
- Scholarship and Award (Shanna Burnett) – Nisha Dowdell said she would share last year’s information with Shanna Burnett.
- Community Service (Cathy Dale) – Cathy Dale wasn’t in attendance, and Mark Patterson spoke as he attended the Feed the Hungry event. He said there were enough volunteers to have it count as an event. He said there were seven or eight volunteers from the Chapter. Yoenid Gordon shared an opportunity for community service event at the Anna Julia Cooper School in Richmond on December 10, 2022. The event is in support of Stop Child Abuse Now (SCAN). They need a total of 20 volunteers in two 2-hour time slots to hand out gifts and assist children with crafts. Cathy Dale joined the meeting late and also stated the Feed the Hungry event was very successful.
- Membership (Mark Patterson) – Mark Patterson asked if anyone had contacts at TRADOC and said we need to find a representative from TRADOC. He also mentioned pushing for maximum participation at the in-person January 19, 2023 speaker event, where the speaker scheduled is the ASMC National President (Audrey Davis). Ms. Davis is a director at DFAS.
- Ways and Means (Mark Patterson) – Mark Patterson thanked everybody that participated in the NASCAR event, and also those that participated in the Oktoberfest event.
 - Bowling Tournament. Shea McCullough talked about the cancelled event, and tried to get some feedback about the low participation. We don’t know how return to work may affect future event attendance.
 - Paint Party. Yoenid Gordon found a possible location in Richmond. Slingshot is a social game club, and they have space for us to host a game night. The Chapter can do a fundraiser and get 15% of what is spent on games during the event. She is meeting with the manager next week to get more information.
 - Christmas Party. We discussed the date, and decided Friday probably wasn’t the best day of the week if we want good attendance. The Board voted to change the date to Tuesday, December 6, 2022.
- Education & Training, Mini-PDI (Jennifer Gephart) – Nothing new to add other than the discussion we had in General and New Business, above.

Nisha closed the meeting by thanking everyone for their time. She reminded everyone that she was available to help if needed. The meeting adjourned at 12:37pm. The next meeting is scheduled for December 1, 2022.

Nisha Dowdell
Southside VA Chapter ASMC, President

Minutes were prepared by Monica Rakes, Southside VA Chapter ASMC, Treasurer